

**Republican State Central Committee of Anne Arundel County
Instructions for Applicants for the Delegate Vacancy in District 33
October 1, 2021**

NOTICE TO APPLICANTS: PLEASE READ THESE INSTRUCTIONS CAREFULLY AND PAY CLOSE ATTENTION TO ALL DEADLINES AND FORMS REQUIRED FOR SUBMISSION TO ENSURE THAT YOUR APPLICATION RECEIVES FULL CONSIDERATION.

Article III, § 13 of the Maryland State Constitution provides that a vacancy in the Maryland General Assembly shall be filled by designation of the central committee of the party and county from which the legislator was last elected or appointed within 30 days of the seat becoming vacant. The central committee forwards its selection to the Governor, which makes the appointment within 15 days.

On September 21, 2021, the Chairman of the Republican State Central Committee of Anne Arundel County (RSCCAAC) received a copy of a resignation letter by Delegate Michael Malone, an incumbent Republican State Delegate in District 33. The effective date of the resignation is October 1, 2021. In accordance with the Maryland State Constitution, the RSCCAAC is charged with selecting a replacement for Delegate Malone.

On April 2, 2014, the RSCCAAC adopted a policy, which was last revised on February 4, 2015, outlining the process for filling legislative vacancies. This policy prescribes certain key phases and dates with respect to the process for filling the vacancy. It also requires applicants wishing to be considered as candidates to fill the vacancy to submit certain documents by the prescribed deadline.

APPLICANTS ARE STRONGLY ADVISED TO PAY CLOSE ATTENTION TO THE TIMELINE BELOW:

September 21, 2021 RSCCAAC receives official notification of an impending vacancy in the Delegate Seat in District 33, effective October 1, 2021.

October 1, 2021 RSCCAAC issues press release regarding the upcoming legislative vacancy and the approved process for filling the seat.

October 1, 2021 RSCCAAC makes application packet available to the public and all candidates wishing to apply for legislative vacancy.

October 12, 2021 APPLICATION POSTMARK DEADLINE for all applicants for the District 33 Delegate seat.

October 15, 2021 RSCCAAC to issue public press release containing names of all candidates who have timely filed an application for District 33 Delegate vacancy and invitation for public comment on candidates.



October 19, 2021 DEADLINE for public comments on District 33 Delegate vacancy.

October 25, 2021 PUBLIC HEARING on District 33 Delegate vacancy for CANDIDATE INTERVIEWS and VOTE. Note this will be a special meeting of the RSCCAAC.

The RSCCAAC will make its final selection of one candidate to fill the District 33 Delegate vacancy no later than October 25, 2021. Only one candidate will be selected, upon receiving the votes from a majority of the members of the RSCCAAC, and forwarded to the Governor for appointment.

Candidates should pay special attention to the dates of October 12 and October 25, the first being the application deadline and the second being the date of public interviews. All candidates must be prepared to attend the Public Hearing commencing on October 25, 2021 at 7:00PM in Annapolis. The final location will be announced shortly.

WHO MAY APPLY FOR THE DELEGATE VACANCY IN DISTRICT 33?

Anyone who is constitutionally eligible to serve as the State Delegate from District 33 may apply to fill the vacancy. Article III, §9 of the Maryland State Constitution prescribes the eligibility requirements for State Delegates. All applicants must at least 21 years of age, be current residents of District 33, and must have been residents of the District for at least six months preceding the date of application.

HOW SHOULD APPLICATIONS BE SUBMITTED?

All applicants wishing to be considered for the Delegate vacancy in District 33 must submit a complete application by October 12, 2021. **Applications must be sent via certified mail to the RSCCAAC at P.O. Box 6494, Annapolis, MD 21401.** Applications postmarked by the deadline will be considered to have been timely filed. Applicants will be notified by the Chairman within three days of receipt of their application. Applicants are also encouraged, but not required, to email their application to the Chairman at jappel@aagop.org, but an email submission will not be considered official.

WHAT ARE THE REQUIRED PARTS OF THE COMPLETE APPLICATION?

A complete application for the District 33 Delegate vacancy consists of four required parts (forms are included as appendices with this packet):

1. Completed *Declaration of Intent to Apply for District 33 Delegate Vacancy* (Appendix A)
2. Completed *Nomination Form for District 33 Delegate Vacancy* signed by one member of the RSCCAAC (Appendix B)



3. Completed *Applicant Questionnaire for District 33 Delegate Vacancy* (Appendix C)
4. Resume not exceeding two single-sided 8.5” x 11” sheets.

Please note that applications lacking any one of the enumerated items above will be deemed incomplete and returned to the applicant. All completed application materials will become the property of the RSCCAAC and will not be returned. **All application materials and the responses contained therein will be used solely for the purpose of evaluating candidates for the Delegate vacancy in District 33, and for no other purpose.** Application materials and information therein will remain entirely confidential and will not be shared with anyone other than officers and members of the RSCCAAC except that the information in said application materials may form the basis of a question by a member of the RSCCAAC to a candidate at the Public Hearing (described in more detail below).

The RSCCAAC, its members, officers, and persons affiliated therewith will assume no liability for any damages incurred by applicants in connection with the process to fill the Delegate vacancy, including, but not limited, any information in the application materials becoming public.

WHAT SHOULD CANDIDATES EXPECT AT THE PUBLIC HEARING?

All candidates will be required to attend a Public Hearing beginning at 7:00PM on Monday, October 25, 2021 for a public interview by the RSCCAAC. The location of the Public Hearing will be announced shortly.

At the hearing, all candidates will be interviewed in an order to be determined by lottery on the date of the hearing. Each candidate will be permitted to address the RSCCAAC for a three-minute opening statement after which the RSCCAAC will ask questions of the candidate for up to 10 minutes. Candidates will then be allowed a two-minute closing statement. **Each candidate must therefore be prepared for an interview lasting approximately 15 minutes**

WHAT IF I HAVE ADDITIONAL QUESTIONS?

Please contact Chairman Appel at jappel@aagop.org.



**Republican State Central Committee of Anne Arundel County
Declaration of Intent to Apply for District 33 Delegate Vacancy**

I, _____, residing at _____ in
(Print or type name) (Address)
_____, Maryland hereby declare my intent to apply for the Delegate
(City)

Vacancy in District 33. It is my wish that the Republican State Central Committee of Anne Arundel County (hereinafter “RSCCAAC”) consider me as a candidate to fill the Delegate Vacancy in District 33. By signing this declaration, I certify that I have read the RSCCAAC’s *Policy on Filling the Legislative Vacancies* and the *Instructions for Applicants for the Delegate Vacancy in District 33*. I also certify that I meet all the constitutional eligibility requirements to serve as a Maryland State Delegate for District 33. I acknowledge that the RSCCAAC will publicly release my name as a declared candidate for the Delegate vacancy in District 33. I understand that I must attend the Public Hearing on October 25, 2021 beginning at 7:00pm at a location to be announced in order to be interviewed by the RSCCAAC. I further understand that while the RSCCAAC will make all reasonable attempts to keep the information in my application materials confidential among the officers and members of the RSCCAAC (except as the possible basis for questions at the Public Hearing), that the RSCCAAC, its members, officers and persons affiliated therewith will not be liable for any damages incurred by myself or any other party in the event of a breach of said confidentiality. In addition, I acknowledge the RSCCAAC, its members, officers, and persons affiliated therewith will not be liable for any other damages incurred by myself or any other party as a result of my application for the District 33 Delegate seat.

Applicant’s Signature

Date



**Republican State Central Committee of Anne Arundel County
Nomination Form for District 33 Delegate Vacancy**

I, _____, a member of the Republican State Central Committee
(Printed Name of Central Committee Member)
of Anne Arundel County, representing Legislative District _____ do hereby nominate
(Number)
_____ as a candidate to fill the vacancy in the office of State
(Printed Name of Candidate)
Delegate for District 33 on this _____ day of October, 2021.

(Signature of RSCCAAC Member)



**Republican State Central Committee of Anne Arundel County
Applicant Questionnaire for District 33 Delegate Vacancy
October 1, 2021**

NOTICE TO APPLICANTS: PLEASE ANSWER ALL QUESTIONS IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED TO ENSURE FULL CONSIDERATION OF YOUR APPLICATION. YOUR RESPONSES WILL BE KEPT CONFIDENTIAL WITH THE EXCEPTION THAT THEY MAY FORM THE BASIS FOR QUESTIONS AT THE PUBLIC HEARING.

Please print or type responses.

PART I: BASIC INFORMATION

Full Name _____

Home Address _____

City _____ **State** _____ **ZIP** _____

Home Phone _____ **Mobile Phone** _____ **Email** _____

How Long Have You Resided at this Address? (if less than 5 years, please provide previous address) _____

Legislative District _____ **Councilmanic District** _____

Date of Birth _____

PART II: VOTER REGISTRATION INFORMATION

Are you registered to vote at your home address? (If no, please provide address of voter registration.) _____

Date of Voter Registration _____ **Are you a registered Republican?** _____

Have you ever held a different party affiliation? (e.g., if you were previously a Democrat or Independent, please state as such and provide details about when you changed your party affiliation)? _____



PART III: WORK INFORMATION

What is your current occupation? _____

Employer (If self-employed, state such) _____

Position _____

Work Address _____

City _____ State _____ ZIP _____

Work Phone _____ How long have you been at this employer? _____

Supervisor's Name _____

Is your employer aware of your application? _____

PART IV: COMMUNITY AND CIVIC INVOLVEMENT

Please list all community and civic organizations (e.g., community associations, political clubs, religious organizations, etc.) in which you are currently or have been involved during the last five years. List any offices held in such organizations and dates. Attach additional sheets if necessary.



PART V: PREVIOUS CAMPAIGNS AND PUBLIC OFFICES

Have you ever run for public office? (For each public office for which you have previously run, please state the office, date of campaign, political party, if any, and outcome of election; attach additional sheets if necessary).

If you have previously run for county and/or state elective office in Maryland, do you currently have a candidate committee and campaign account? (If yes, please state the approximate balance of your campaign account).

Have you previously held a public office to which you were elected or appointed? (For each office previously held, provide dates and details, and state whether you were elected or appointed; attach additional sheets if necessary).



PART VI: PROFESSIONAL AND POLITICAL ACCOMPLISHMENTS

Please state your major professional accomplishments. Confine your response to 250 words or less.

Please state your major political accomplishments. Confine your response to 250 words or less.



PART VII: DISTRICT 33 DELEGATE VACANCY

Please state why you wish to serve as a Maryland State Delegate for District 33. Confine your response to 500 words or less.

If appointed as the Maryland State Delegate for District 33, do you intend to run for election to the office of Maryland State Delegate for District 33 in 2022? _____



PART VIII: BACKGROUND QUESTIONS

Please answer "yes" or "no" to each of the questions below. For any questions to which your answer is "yes", please provide details on a separate sheet.

1. Have you ever been charged with, arrested for, or convicted of any criminal offense excluding minor traffic violations? _____
2. Have you ever had a professional or business license suspended or revoked? _____
3. Have you ever been a defendant to a civil or administrative proceeding? _____
4. Have you ever been delinquent on any financial obligations? _____
5. Have you ever filed a petition for personal bankruptcy under Chapters 7, 11 or 13 of the United States Bankruptcy Code? _____
6. Have you ever been fired, asked to resign, or resigned knowing you would be fired, from a place of employment for cause? _____

PART IX: CERTIFICATION

I certify that to the Republican State Central Committee of Anne Arundel County that my responses to the questions herein are accurate and truthful to the best of my knowledge. I understand that it is my responsibility to inform the Republican State Central Committee of Anne Arundel County in the event of any occurrences that would change a response in this questionnaire prior to the final selection of a candidate to fill the Delegate vacancy in District 33.

Applicant's Signature

Date

NOTE TO APPLICANTS: PLEASE ATTACH A RESUME NOT EXCEEDING TWO SINGLE-SIDED 8.5" x 11" SHEETS OF PAPER.

